

**SAMPLING & SHIPPING or DELIVERY INSTRUCTIONS  
 LEAD / NITRATE / NITRITE**

↙ Please Circle which test(s) you need:

**LEAD ONLY or LEAD/NITRATE/NITRITE (All 3 will be assumed if nothing is circled)**

**SAMPLE TAKING—PLEASE READ ALL INSTRUCTIONS BEFORE TAKING SAMPLE:**

- **EPA sampling protocol** for LEAD states that water must stand motionless in house lines--For at least 6 hours before sampling—then taken from COLD water tap—open bottle and fill with first water that comes out of faucet.
- **NOTE: If house has been vacant**—run water to flush the lines the day before; then let water sit in lines 6 hours before sampling as above.
- **HIGH CHLORINE samples CANNOT be tested**—so make sure water has been run off, before sampling-- If well has been chlorinated.
- **Deliver or ship sample** to Lab immediately upon collection, along with completed paperwork.
  - **IF YOU ARE SHIPPING**—follow these instructions:
    - Sample must be shipped Overnight Delivery to our Lab—due to holding times.
    - If you are also sending a Bacteria Sample **with** the Lead sample—
    - You can place BOTH samples in the SAME Express Mail bag and as a courtesy, we will cover the Express Mail cost. (make sure to place bottles inside their respective boxes before placing inside Express Mail envelope)
    - If you don't have a Bacteria sample to ship with the Lead sample, you are responsible for postage.
    - **Please put CHECK MARK in front of desired turnaround time below—**

**\*\* NOTE: Standard (5 working days) will be assumed if none is marked.)**

TURNAROUND TIME	COST-LEAD ONLY	COST-LEAD/NITRATE/NITRITE
Check One:		
_____ Standard—5 working days .....	\$40.....	\$105
_____ 3-Day Rush .....	\$60.....	\$157.50
_____ NEXT DAY Rush.... <b>(Results by CLOSE OF NEXT BUSINESS DAY)</b> .....	\$80.....	\$210
(Sample must be received <u>BEFORE NOON</u> & Lab <u>MUST BE CALLED</u> first, to schedule)		

**PAYMENT INFORMATION:** Unless you are a billed customer, please include payment with sample—  
 Or call with credit card information—804-742-5577. Please refer to costs listed above—thank you!

**PLEASE COMPLETE INFORMATION BELOW FOR CERTIFICATE OF ANALYSIS:**

Water Owner: \_\_\_\_\_ Physical Address of Water: Street # \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_ Date/Time Collected: \_\_\_\_\_

Faucet ID (If Needed): \_\_\_\_\_ (If Public System—PWSID #: \_\_\_\_\_)

Sampler's Printed Name: \_\_\_\_\_ Sampler's Signature: \_\_\_\_\_

Company (if applicable): \_\_\_\_\_ Phone #: \_\_\_\_\_

Fax **OR** Email Report to: \_\_\_\_\_ (PAPER COPIES ARE NO LONGER MAILED)

\*\*\*\*\***LAB USE ONLY**\*\*\*\*\*

DATE/TIME REC'D IN LAB:

\_\_\_\_\_ BY: \_\_\_\_\_

PAID BY: Check #: \_\_\_\_\_ C/C: \_\_\_\_\_

LAB PROJECT #: \_\_\_\_\_

OTHER: \_\_\_\_\_ AMT. PD: \_\_\_\_\_

DUE DATE:

\_\_\_\_\_ RUSH? \_\_\_\_\_

DATE PD: \_\_\_\_\_ REC'D BY: \_\_\_\_\_