

## Water Sampling Information Form – Chemical Tests

(Please fill out information below **COMPLETELY** and include with samples & payment-unless prepaid)

**TEST(S) REQUESTED:** \_\_\_\_\_

Property Owner: \_\_\_\_\_ Property Street Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_ Date/Time Sampled: \_\_\_\_\_

Name of person sampling: \_\_\_\_\_ Company/Agency: \_\_\_\_\_ Phone#: \_\_\_\_\_

Fax #: \_\_\_\_\_ OR Email: \_\_\_\_\_

### >>> HOW TO TAKE A WATER SAMPLE FOR CHEMICAL TESTS<<<

1. Do not rinse sample bottle; Do not let anything touch the inside of cap or container;
2. Before taking water sample, see sampling instructions below;
3. Cap container immediately and make sure cap is tightened securely;
4. Fill out sampling information on label of bottle and form/s included.
5. **See sample specific instructions below:**
6. **LEAD— DO NOT FLUSH SAMPLE TAP** before sampling—allow water to stand in pipes for at least 6 hours before sampling; Sample from **COLD** water tap; Take cap off bottle; place bottle under tap; turn water on and fill bottle to shoulder. Cap securely;
7. **ALL OTHER METALS, NITRATE, NITRITE, pH, FLUORIDE, SULFATE, CHLORIDE, HARDNESS, ALKALINITY, HYDROGEN SULFIDE, PHOSPHORUS, TDS, TURBIDITY**—Run water for several minutes; adjust water flow until the stream is about diameter of a pencil; fill container to shoulder of bottle; cap tightly;
8. **PESTICIDES, HERBICIDES, TOC, Radon in water, VOC'S, GASOLINE, DIESEL in water:**
  - a. If large brown glass 1 liter bottle: fill bottle to shoulder; cap tightly;
  - b. If 40 ml vials—fill bottle all the way to top of mouth of bottle; leaving **NO AIR SPACE**; after capping tightly, invert vial, tap with finger & if air bubble is present, add more water and cap tightly;
9. **HOLDING TIME: PLEASE NOTE!!**  
The HOLDING TIME (the maximum time allowed between the time you collect your sample and the time our lab must start analysis of your sample) for YOUR SAMPLE IS: \_\_\_\_\_ THEREFORE- PLEASE DELIVER SAMPLE TO LAB WITHIN THAT TIME – or if shipping – see below:
10. **Deliver or ship sample to Lab immediately upon sampling. \*\*\*PLEASE SHIP SAMPLES ON MONDAY thru WEDNESDAY, to allow time for sample preparation, etc.**

If using UPS or FedEx, ship to address below:

**Mid-Atlantic Laboratories, Inc., 224 Main St., Suite 1, Port Royal, VA 22535**

**OR...you may mail your samples by US Mail to:**

**Mid-Atlantic Laboratories, Inc., P.O BOX 817, King George, VA 22485**

**Phone Number: 804-742-5577**

DATE/TIME REC'D IN LAB:

\_\_\_\_\_ BY: \_\_\_\_\_

LAB PROJECT #:

\_\_\_\_\_

DUE DATE:

\_\_\_\_\_ RUSH? \_\_\_\_\_

PAID BY: Check #: \_\_\_\_\_ C/C: \_\_\_\_\_

OTHER: \_\_\_\_\_ AMT. PD.: \_\_\_\_\_

DATE PD.: \_\_\_\_\_ REC'D BY: \_\_\_\_\_