

# Chemical Water Sampling Information Form

(Please fill out information below COMPLETELY and include with samples & payment-unless prepaid)

Property Street Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_ Date/Time Sampled: \_\_\_\_\_

Name of person sampling: \_\_\_\_\_ Company/Agency: \_\_\_\_\_ Phone#: \_\_\_\_\_

Mail Report To: \_\_\_\_\_

Fax #: \_\_\_\_\_ OR Email: \_\_\_\_\_

## PAYMENT INFORMATION—(IF NOT PREPAID)

Please enclose your payment of \$\_\_ per sample X \_\_\_\_\_ samples = Total of \$ \_\_\_\_\_ (If more than 5 samples, call for volume pricing.)

Form of payment: check: # or money order#: \_\_\_\_\_ credit card \_\_\_ call with card information: 804-742-5577

OR: Customer Account: \_\_\_\_\_ (Please make checks payable to: Mid-Atlantic Laboratories, Inc.)

## >>> HOW TO TAKE A WATER SAMPLE FOR CHEMICAL TESTS<<<

(For Bacteria Tests—please download Bacteriological Sampling Form)

1. Do not rinse sample bottle;
2. Do not let anything touch the inside of cap or container;
3. Before sampling, adjust water flow until the stream is about diameter of a pencil;
4. See sample specific instructions below;
5. LEAD—
  - a. DO NOT FLUSH SAMPLE TAP before sampling—allow water to stand in pipes for at least 6 hours before sampling;
  - b. Sample from COLD water tap;
  - c. Take cap off bottle; place bottle under tap; turn water on and fill bottle to shoulder.
  - d. Cap securely; fill out sampling information on label of bottle.
6. ALL OTHER METALS, NITRATE, NITRITE, pH, FLUORIDE, SULFATE, CHLORIDE, HARDNESS, ALKALINITY, HYDROGEN SULFIDE, PHOSPHORUS, TDS, TURBIDITY—
  - a. Run water for several minutes; fill container to shoulder of bottle; cap tightly;
7. PESTICIDES, HERBICIDES, TOC, Radon in water, VOC'S, GASOLINE, DIESEL in water:
  - a. If large brown glass 1 liter bottle: fill bottle to shoulder; cap tightly;
  - b. If 40 ml vials—fill bottle all the way to top of mouth of bottle; leaving NO AIR SPACE; after capping tightly, invert vial, tap with finger & if air bubble is present, add more water and cap tightly again.
8. Deliver or ship sample to Lab immediately upon sampling.
9. You may deliver / or ship by UPS/Fedex your samples directly to **Mid-Atlantic Laboratories, Inc.** at:  
**224 Main St., Ste. 1, Port Royal, VA 22535**
10. *OR*...you may mail your samples by US Mail to: **Phone: 804-742-5577**  
**14294 Big Timber Rd., King George, VA 22485**

*We will send results to you via fax or email within 5-7 working days.*

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### LAB USE ONLY

Payment received from: \_\_\_\_\_ Date Pd.: \_\_\_\_\_ Amt. \_\_\_\_\_ # Samples: \_\_\_\_\_ By: \_\_\_\_\_

Check/Money Order # \_\_\_\_\_ Credit Card \_\_\_\_\_ Customer Account: \_\_\_\_\_

Date/Time Samples Received: \_\_\_\_\_ By: \_\_\_\_\_ Sample condition: \_\_\_\_\_ Lab Project #: \_\_\_\_\_